

## Preamble

Regulation 25 (7) of the Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements), 2015 stipulates that the Listed Entity shall familiarize the Independent Directors with the Company, the functions of the Company and specify their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various Programmes.

### SUNIL AGRO FOODS LIMITED

#### FAMILIARISATION PROGRAM FOR THE DIRECTORS ON THE BOARD

#### BRIEF INFORMATION ABOUT SUNIL AGRO FOODS LIMITED (SAFL):

1. About the Company: SAFL is primarily in to milling, machining, processing of wheat and allied products and caters to the needs of large manufacturers of various food products who use its products.
2. Legal status: SAFL is a Public Limited Company incorporated under the Companies Act, 1956; initially as a Private Limited Company on 20<sup>th</sup> January, 1998 and was later converted in to Public Limited Company.
3. SAFL has valid Factory license, license from the Pollution Control Board, license from FSSAI.
4. Registered Office: Sunil Agro Foods Limited, No 39/A2, Hoskote Industrial Area, Chokkahalli, Hoskote - 562 214, Bangalore Dist.
5. Facilities: SAFL has its own space of about 72600 sqft with built in 36669.sq ftAll the requisite plant and machinery were sourced from reliable sources in India and outside of India and are being maintained in good working conditions.

The Unit 1,Chakki unit & Multigrain Atta plant – situated at Plot No, 39-A2, and Plot No. 4-C, Hosakote Industrial Area, Chokkahalli, Hosakote – 562 114, Bangalore, Karnataka, India. The Industrial area has proximity for Rail and Road transport. The unit has transport vehicles for transportation of Wheat and Wheat products to nearby customers. The unit has 530 KVA of power supply from State Electricity Board. To assist during power shutdown/cut etc. the Company has 380 KVA of Diesel Generator Set. The procurement of Raw materials is from northern parts of our Country as well from nearby Food Corporation of India godowns.

1. **Product details:** Manufacturers of Wheat products like Maida, Sooji, Atta, Whole wheat atta and Bran related products.
2. **Customers:** Esteemed Customers include Nestle India Limited, Mondelez India Foods Limited (Formerly Cadbury India Limited), Innovative Foods, Godrej Tyson, Maiyas, Nissin Foods, GSK, General Mills, ITC Limited, Parsons Private Limited, MTR Foods Limited, TTK Health Care Limited, Good Bread Limited, Many Bakeries, Taj Residency, The Oberoi (Five star Hotels), Heinz Aubon Cafe, Confectioneries and many big, small Whole Sale Customers.

### 3. **Board of Directors of the Company :**

#### **Brief Profile of each Director of the Company.**

##### **i. Mrs. Pinky Jain**

Particulars	Details
Name	Mrs. Pinky Jain
Father's Name	Mr. Champalal Jain
Address:	10 Kamal Nivas Srikantaiah Lyt, Crescent Cross Road Gpo, Bangalore – 560 001
Designation	Director
DIN	03636974
Date of Birth	12.01.1971
Date of Appointment	30.07.2011
Qualifications	Graduate in Arts
Expertise in specific functional area	General Management
Directorships held in other Public Companies (excluding foreign companies)	Micro Labs Limited

##### **ii. Mr. AVS Murthy**

Particulars	Details
Name	Mr. AVS Murthy
Father's Name	Mr. Alampalli Venkataramana Setty
Address:	No. 105, Shreyas, Bull Temple Road, K G Naga, Bangalore-560 019
Designation	Independent Director
DIN	00085805
Date of Birth	23.06.1952
Date of Appointment	08.09.2018
Qualifications	BE (Mechanical) Bangalore University, MS (Grain Science & Industry), Kansas State University, USA, MIE Institution of Engineers, India
Expertise in specific	General Management

functional area	
Directorships held in other Public Companies (excluding foreign companies)	1. Krishna Industries Private Limited 2. Mysore Snack Foods Limited 3. Mysore Vegetable Oil Limited 4. Alampalli Investments Private Limited

### iii. Mrs. Sarika Bhandari

Particulars	Details
Name	Mrs. Sarika Bhandari
Father's Name	Mr. Premchand Bhandia
Address:	Yash Inc No.18, Andree Street , Shanthinagar, Next To Jain Bhavan Bangalore, Karnataka-560027
Designation	Independent Director
DIN	07140112
Date of Birth	21.01.1968
Date of Appointment	28.01.2019
Qualifications	Graduate
Expertise in specific functional area	General Management, Director
Directorships held in other Public Companies (excluding foreign companies)	Bal Pharma Limited

### iv. Mr. Shantilal Bansilal

Particulars	Details
Name	Mr. Shantilal Bansilal
Father's Name	Mr. Bansilal Pokharna
Address:	No. 10, Kamal Nivas, Srikantaiah Layout, Crescent Cross Road, Bangalore-560 001
Designation	Managing Director
DIN	00719808
Date of Birth	9.11.1942
Date of Appointment	01.10.2016
Qualifications	Graduate

Expertise in specific functional area	General Management Managing Director
Directorships held in other Public Companies (excluding foreign companies)	1. BRFM India Private Limited 2. Brindavan Roller Flour Mills Private Limited 3. Puskar Investments Private Limited 4. Roller Flour Millers Federation of India. 5. Federation of Karnataka Chambers of Commerce and Industry

**v. Mr. Pramod Kumar Shantilal**

Particulars	Details
Name	Mr Pramod Kumar Shantilal
Father's Name	Mr. Shantilal Bansilal
Address:	No. 10 Kamal Nivas, Srikantaiah Layout, Crescent Cross Road, Bangalore-560 001
Designation	Whole-Time Director
DIN	00719828
Date of Birth	15.07.1968
Date of Appointment	08.09.2018
Qualifications	Graduate
Expertise in specific functional area	General Management
Directorships held in other Public Companies (excluding foreign companies)	1. Puskar Investments Private Limited 2. BRFM India Private Limited 3. Brindavan Softland Private Limited 4. Roller Flour Millers Federation of India. 5. Kithur Channamma Roller Flour Mills Private Limited 6. Bal Pharma Limited 7. Markasia Foods Private Limited

**vi. Mrs. Gayithri Shankarappa**

Particulars	Details
Name	Mrs Gayithri Shankarappa
Father's Name	Mr. Shankarappa M.V
Address:	Sri Venkateshwara Nilaya, Nandhuni Layout

Designation	CFO
PAN No.	AYSPG9226G
Date of Birth	20.07.1976
Date of Appointment	26.05.2014
Qualifications	B.Com
Expertise in specific functional area	Accounts

#### **vii. Mrs. Garima Garg**

Particulars	Details
Name	Mrs. Garima Garg
Father's Name	Mr. Sunil Garg
Address:	220, SLV Spring Field Apartment, Nagawara, Bangalore-560045
Designation	Company Secretary
PAN No.	ARSPG8482D
Date of Appointment	24.01.2018
Qualifications	B.Com (Hons) and Company Secretary
Expertise in specific functional area	Legal

#### **Overview of the Familiarisation process**

- i. All the Independent Directors are made aware of their roles and responsibilities at the time of appointment through a formal letter of appointment, which also stipulates various terms and conditions of their engagement.
- ii. Independent Directors are provided with necessary documents/brochures, reports and internal policies to enable them to familiarize with the Company's procedures and practices.
- iii. Periodic presentations are made at the Board and Board Committee Meetings, on business and performance updates of the Company, global business environment, business strategy and risks involved. Detailed presentations on the duties and responsibilities of Independent Directors and the Company's business segments were made at the separate meetings of the Independent Directors held during the year.
- iv. Quarterly updates on relevant statutory changes and landmark judicial pronouncements encompassing important laws are regularly circulated to the Directors.

- v. Each Director of the Company has complete access to any information relating to the Company. Independent Directors have the freedom to interact with the Company's Familiarisation Programmes for Independent Directors and management. They are given all the documents sought by them for enabling a good understanding of the Company, its various operations and the industry segments of which it is a part.
- vi. Independent Directors shall meet without the presence of the Company's Management Personnel to discuss matters pertaining to the Company's affairs and put forth their combined views to the Chairman and Managing Director.
- vii. Site visits to various plant locations are organized for the Directors to enable them to understand the operations of the Company.

### **Disclosure of the policy**

This Policy shall be uploaded on the website of the Company for public information and a weblink for the same shall be provided in the Annual Report of the Company. This policy is subject to change / modification with the approval of Board of Directors as and when needed considering the changes in functioning of the Company or under the Statutes.

<b>No. of Independent Directors</b>	<b>No. of Programmes attended</b>	<b>No. of Hours attended</b>	<b>Total</b>
	<b>FY 2018 - 2019</b>	<b>FY 2018 - 2019</b>	
2	1	1	2